



Pointe South Property Homeowners Association

General Member Meeting Minutes

4/25/2023 6:30pm: Pool House

- I. Call to Order - Kim Sasser called meeting to order at 6:30pm
- II. Roll Call - all board members were present, quorum achieved
- III. New Board Introductions - Kim Sasser (President), Jassoni Martin (Vice President), David Joseph (Treasurer), Charlene Bohanon (Secretary)
- IV. Approval of the Agenda - motioned by Charlene Bohanon, seconded by Genie Fisher
- V. Approval of the Minutes - motioned by Genie Fisher, seconded by Clayton Stone
- VI. Old Business
 - a. Recent Projects Report - clean furniture, trash, maintenance issues, Did You Know social media campaign, quarterly newsletter sent out
- VII. Financial Report - board reviewed the high cost items (lawn care in common areas, electricity, pool maintenance company, property management); annual budget is posted on the PMI portal
- VIII. Duties of the PSHOA Board of Directors
 - a. PMI - property management company (Shannon Babin described her duties for Pointe South HOA - admin, calls, emails, drive through neighborhood 1x per month to look for violations, financial reports, closing documents, quotes and vendors; she does not handle traffic violations, neighbor or domestic conflicts, sidewalks/lights/signs)
 - b. Entrance Lighting/decorations/maintenance
 - c. Pond Maintenance & Fountain Repair
 - d. Clubhouse Maintenance
 - e. Pool Season, Access Codes & Enforcement Policy
 - f. Communications
 - g. Community Activities



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IX. New Business

- a. Member communication going directly through PMI - all calls and emails (association@pmi-integrity.com)
- b. Facebook page
- c. Fines - uphold covenants, integrity, and property values; no movement on letters that have been going out for a year

1st - warning

2nd - \$50

3rd - \$100

4th - \$200

5th - lien and/or recurring \$200 (monthly)

- * Lillian Derouen emphasized importance of consistency in which violations are enforced
- * Board clarified that violations will not be made public
- * PMI will keep everything centralized
- * Fine notifications are first emailed, then snail mail if the email doesn't go through
- * Rental home fines go to the homeowner
- * The board will include education on which violations are the focus of fines to homeowners through the FB page and quarterly newsletters

X. Comments and Announcements

- Sidewalks by bridge are buckling - Shannon will submit to city
- Pool opens April 29th and release form must be submitted to PMI to receive a new pool code
- Reminder not to share pool codes or let others in the door without their code
- Estella Juneau asked board to clarify mowing boundaries around pool house with the lawn company

XI. Adjournments - meeting adjourned at 7:15pm, motioned by Genie Fisher and seconded by Lillian Derouen